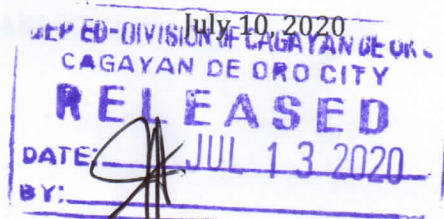




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

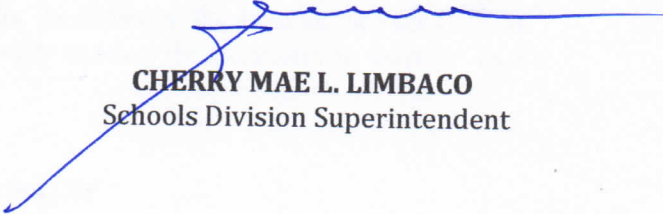
DIVISION MEMORANDUM
No. 323s. 2020



DEVELOPMENT AND ENHANCEMENT OF CONTINGENCY PLANS ON COVID-19 FOR IDENTIFIED CLUSTERED DIVISIONS

**TO: All School Principals/Heads
All School DRRM Coordinators**

1. Pursuant to region memo no. 244 s. 2020, re: Development and Enhancement of Contingency Plans on COVID-19 for Identified Cluster Divisions, a Webinar Series shall serve as a training for School DRRM Coordinators to efficiently and effectively implement the development and enhancement of contingency plans in their respective schools.
2. The schedule of the said Webinar Series is on July 15-17, 2020 from 8:00 AM to 5:00PM. The link will be given two days before the actual activity.
3. Enclosed is the copy of the said regional memorandum.
4. For widest dissemination and strict compliance.


CHERRY MAE L. LIMBACO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048

Office of the Regional Director

July 7, 2020

REGIONAL MEMORANDUM

No. 244, s. 2020

**DEVELOPMENT AND ENHANCEMENT OF CONTINGENCY PLANS ON COVID-19
FOR IDENTIFIED CLUSTERED DIVISIONS**

To: Assistant Regional Director
Schools Division Superintendents
Divisional DRRM Coordinators
School DRRM Coordinators of the following SDOs:
Cagayan de Oro City, Camiguin, Gingoog City,
Iligan City, and Valencia City

1. In view of the declaration of the state of public health emergency brought about by the COVID-19 pandemic, and in response to the enactment of the *Bayanihan to Heal as One Act*, the Department of Education (DepEd), through the Disaster Risk Reduction and Management Service, has developed various strategies in the implementation of its programs and activities to help address the health crisis.

2. The DRRMS issued Supplementary Implementing Guidelines to the released OUA Memo-12-0220-0633: Implementing Guidelines on the Allocation, Utilization, Documentation, and Reporting of Program Support Funds for Disaster Risk Reduction and Management (DRRM), Climate Change Adaptation (CCA), and Education in Emergencies (EiE) Implementation.

3. The supplementary guidelines direct regions and divisions to utilize the funds allocated for the Development and Enhancement of Contingency Planning of Regions and Divisions that is included in the Disaster Preparedness and Response Program (DPRP) funds comprehensively released to regions, and where the amount allocated for divisions was then downloaded from regions to the divisions, not only for the development and enhancement of contingency plans on disasters, but also COVID-19 interventions.

4. In order to efficiently and effectively implement the development and enhancement of contingency plans for the divisions, the following Schools Division Offices (SDOs) agreed to simultaneously conduct the enhancement exercise as a cluster:

- a. Division of Camiguin
- b. Division of Cagayan de Oro City
- c. Division of Gingoog City
- d. Division of Iligan City
- e. Division of Valencia City



Address : DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City

Telephone Nos.: (088) 856-3932 | (088) 881-3137 | (088) 881-3031

Email Address : region10@deped.gov.ph

Web site : <http://dox10.com>



5. Hence, this Office directs all the participating SDOs to direct and support their divisional and school DRRM coordinators to participate in the exercise dubbed as "Development and Enhancement of Contingency Plans on COVID-19 for Identified Clustered Divisions" via Google MEET on July 15-17, from 8:00 a.m. to 5:00 p.m. The link will be sent two days before the actual activity.

6. Participation in this activity is treated as official business. No expenses on travel, accommodation, and per diem shall be incurred. However, to defray expenses on internet data usage especially during the scheduled work-from-home arrangement, communication expenses amounting to three hundred pesos (P300.00) and honorarium of five resource speakers shall be charged to DRRM funds downloaded to the participating SDOs, subject to the usual accounting and auditing rules and regulations.

7. For clarifications and coordination, please contact the following:

Office of the Chief

Education Support Services Division
3rd floor, DepEd ROX Building, DepEd ROX Complex
Zone 1, Upper Balulang, Cagayan de Oro City
Contact Number: 0917 770 6196
Email Address: essd.regions@deped.gov.ph

Mr. Andy Anthony Sotes

Divisional DRRM Coordinator
Division of Gingoog City
Contact Number: 0995 512 0184
Email Address: andy.sotes@deped.gov.ph

8. Immediate and wide dissemination of this memorandum is desired.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

p.p.

VICTOR G. DE GRACIA, JR., PhD, CESO V
Assistant Regional Director
Officer in Charge
Office of the Regional Director

ATCH: As stated

To be indicated in the Perpetual Index
under the following subject:

DRRM

Development and Enhancement of Contingency Plans on Covid-19 for Identified Clustered Divisions

ESSD/Richard

**DEVELOPMENT AND ENHANCEMENT OF CONTINGENCY PLANS ON COVID-19
FOR IDENTIFIED CLUSTERED DIVISIONS
July 15-17, 2020**

3-DAY PROGRAM

Day	Topic	Facilitator
Day 1	I. Preliminaries	Host Division
	A. National Anthem	Host Division - Iligan City
	B. Prayer	Host Division - Iligan City
	C. Opening message	Regional Office
	D. Introduction of Participants	CDO Division
	II. Understanding COVID-19	CDO - Medical Officer
	III. Promoting Child Protection amidst COVID -19	Save the Children
	IV. Introduction to Contingency Planning	OCD
Days 2 and 3	V. Contingency Planning Writeshop	DRRMS
	A. Objectives	
	B. Impacts	
	C. Scenarios	
	D. Activation, Deactivation, and Non-activation	
	E. Coordination	
	F. Command and Control	
	G. Response and Early Recovery Measures	
	H. Preparedness Measures	
	I. Reference	
	VI. Synthesis	
VII. Ways Forward		
VIII. Closing Program	Camiguin Division	